



Development Office, Gift Planning  
Punahou School  
1601 Punahou Street  
Honolulu, HI 96822

To Whom It May Concern,

I am pleased to advise you that I have provided for a bequest to Punahou School through my will, revocable trust or other estate plan arrangement.

I have also designated Punahou School as a beneficiary of my \_\_\_\_\_ life insurance/retirement plan.

Upon my passing, it is my intention that Punahou School shall receive the estimated amount of \$\_\_\_\_\_. It is my desire that my gift(s) to Punahou be (*please select one*):

- Endowed
- Non-endowed (current use)

I direct that my gift(s) be used to support Punahou School and its students for the following purpose(s):

- Financial Aid
- Faculty Support
- Programs
- Unrestricted
- \_\_\_\_\_

Please understand that this letter does not create a legally binding commitment on me or my estate. The size of my gift may vary with life's circumstances and may be different than the amount estimated above.

Sincerely,

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Print name